



Ishworpur Municipality

Request for Sealed Quotation for

For

Digitization services of vital events Registration Application form

(Date of First publication: 13 Nov. 2020)

Employer : Ishworpur Municipality

Subject : Strengthening Systems for Social protection and Civil Registration (SSSPCR)

Contract: Digitization services of vital event Registration Information form

edit No.: 5912-NP

Reference No: NP-DoCR- 183656 -NC-RFB

1. The Ministry of Home affairs, Department of National ID and Civil Registration Government of Nepal has received financing from The World Bank toward the cost of the Strengthening Systems for Social protection and Civil Registration (SSSPCR), and intends to apply part of the proceeds toward payments under the contract for hiring a Firm providing digitization services of vital event Registration application form
2. The Ishworpur Municipality now invites sealed Quotation /Bids from eligible Bidders to scan, index and provide VER Application form 7300 pages stored in vital event register.
3. Bidding will be conducted through Sealed Quotation using a Request for quotation (RFQ) as specified in the Guidelines :Procurement of Non-consultant services under IBRD Loans and credits & Grants by World bank Borrowers, December 2002 revised July, 2016 and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from Department of National ID and Civil Registration and inspect the bidding document during office hours at the address given below or may visit PPMO e-GP system www.bolpatra.gov.np/egp.
5. The bidding document in English may be purchased during office hours 13-Nov-2020 to 29-Nov-2020 to from the office by interested eligible bidders upon submission of a written application with the copy of company/Firm registration certificate to the address below and upon payment of a non-refundable fee of NRs 1000/- (One thousand Rupees) or upon submission of original deposit voucher as stated below.
Office Name : Ishworpur Municipality
Office Code No :
Office Account No: 1090300000004001001
Name of the Bank: Nepal Bank Ltd.
Name of the office: Ishworpur Municipality
6. Bidders submitting their bids electronically may submitting their bids with costs of bidding documents and bid security amounting to a minimum of NRs 20000.00 in Dharauti Account No 1090300000003000001 and scanned copy (Pdf format) of Bank deposit voucher or Bank Guarantee issued by "A" class commercial Bank or Financial institutions eligible to issue Bank Guarantee as per prevailing Law specified by Nepal Rastra Bank with Validity Period of 75 days from the opening date of bids file along with bid files.
7. A pre-bid meeting shall be held at the office given below at 13.00 hrs on 19 Nov. 2020.
8. Sealed bids must be delivered to the address below on or before at 12.00 hours of 29 Nov. 2020. Late Bids will not be entertained.
9. Bids shall be opened in the presence of the Bidders' designated representatives and anyone who choose to attend at the address below at 14.00 hours on 29 Nov. 2020.
10. In case of last date for purchasing, submission and opening of bids falls on a Government Holiday , the next working day shall be considered the last day .In such a case, the bid validity and bid security validity shall be recognized from the original bid submission deadline
11. The employer reserves the right to amend, accept or reject, wholly or partly, any or all the bids without assigning any reasons whatsoever.
- 12.. The address referred to above is:

Name of Palika : Ishworpur Municipality

Address: Ishworpur, Sarlahi

Telephone No: 9844205304, 9865528822

Website: ishworpurmun.gov.np

निगरानी टुडेका लागि : प्रकाशक /सम्पादक : अनिता साह

बजार व्यवस्थापक : राज विश्वकर्मा (९८६३३०००००). मोडैता प्रतिनिधि : राधेश्याम कु

प्रधान कार्यालय : लालबन्दी -७ सर्लाही. शाखा कार्यालय : मलंगवा, सर्लाही ईमेल